

James Memorial Library Board Meeting
Betty Lou Hughes Room
October 27, 2025 • 6:00 p.m.

Present: Terra Cahill, Director Ken Kelley, Laura Bond, David Foster, Jim Skyles, Sue Hilkemeyer, Board President Linda Bland, FOL President Brittany Copeland, FOL member Kendra Swee, Councilman David Bond, and citizen Courtney Sayre

The meeting was called to order by Linda Bland.

Citizen Input: Kendra Swee read a letter from Kayla Klossner and Courtney Sayre shared citizen comments.

Minutes: The minutes from September 22, 2025 will be read and approved at the next meeting.

Treasurer Report: Laura presented this; it is the first month of the new fiscal year. There have been some monies taken out for projects that are not shown on this budget. The budget shows we have 100% of the budget available. Motion to approve the treasurer's report was made by David, seconded by Sue. Motion passed

Director's Report Ken Kelley:

Ken attended a library conference in Texas Co. and has new ideas for connecting with homeschool groups, music studios and public schools. Calls have been made and events are being planned with those new connections.

Ken talked about the wants and needs of the library. He has talked to Dave Nuss about 2 new computers, a new printer has already been ordered, a key box for keeping the keys organized and secure needs to be installed, and a paper shredder. Possibly looking into the city's industrial shredder. Ken is getting prices on a new large smart board that doesn't need a projector as an alternative to a flat screen tv. The conference in Texas was held in a beautiful library with a large scale mushroom that kids can go in to read. So many big goals and future projects to have kids and parents coming to our building with excitement!

The library website will need to be redesigned from start to finish, as the old passwords have been lost.

FOL Brittany Copeland:

Report Attached.

Old Business:

a. 2nd reading of proposed Bylaw 1.3.6 - Selection of Library Board Members

This was tabled pending further research.

b. Building Maintenance

Ken has some bids for the repairs that are needed.

The ladder to the attic can not be repaired, it has to be replaced in metal.

New Business:

Board Member Orientation

Packets will be made and given to new members - per Vice President

Community Connection

-We will start over on the website to allow the community to see our true hours, along with activity posts.

-The police will be leading a story time.

-The Christmas event will have music performed by Watsons School of Music.

-A DARE Program initiated for the homeschool kids with the Police Dept. in the Spring.

- Ken researched the surrounding area's price for out of city limits library card fees. The average price is \$20 and ours is \$40.

Laura B motioned to vote for a \$20 library card for our out of town patrons, with the option of paying \$10 per 6 months. Terra Seconded. All agreed.

-4H would like to put in a display in the showcase - the Evening Star out of Saint James.

- Highschool students have been coming over to the library to work and help volunteer.

Library Survey

We will continue to work on this survey individually, Linda will send those surveys out.

Committee Reports:

Discussed how to better organize the committees, this is the beginning of the committees so we will continue to develop.

The next regular meeting will be Monday December 1st. There will be no meeting in November due to the date being the week of Thanksgiving.

Adjourn motion made by Sue, and second by David. 7:47pm

Terra Cahill
Board Member